









Present: Akatu Marsters, Belinda Walker, Eseta Nonu-Reid (HealthShare), Deirdre Mulligan (Facilitator), Joleen Turnbull, Te Pare Meihana, Dr Graham Mellsop, Dr Luis Villa, Dr Sue Mackersey, Dr Graeme Judson, Jeff Bennett, Michael O'Connell, Marita Ranclaud & Maureen Emery

Guests: Cathy Cooney, Acting CE, HealthShare, Ian Goulton, Regional Planner, HealthShare

Apologies: Dr Rees Tapsell

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> ▪ Deidre welcomed everyone and opened with words of wisdom ▪ Introduction by all 		
1.1	Overview - Deirdre	<p>Phase I – Clinical Governance Project</p> <ul style="list-style-type: none"> ▪ Project was sponsored by Cathy Cooney & Mary Smith, Lead GM P&F ▪ All DHBs were visited with workshops and surveys undertaken and a Reference group was established to support project ▪ The current Clinical Governance structures across Midland DHBs are working slightly different ▪ A need to focus on the National imperative to strengthen clinical networks and plan future service delivery ▪ Establishment of an effective clinical network with a strong regional focus was supported to assist us to move forward with regional planning and key projects ▪ A need for the clinical network to have various perspectives and skill mix with local and national linkages (points of influence, key to information flow in and out) <p>Phase II – Implementation</p> <ul style="list-style-type: none"> ▪ A robust EOI process to determine membership and panel to evaluate and appoint members to clinical governance group was completed ▪ Today, is the first meeting for members to network 		
2.0	AGENDA ITEMS			

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2.1	National Directions – Cathy Cooney	<p>Acknowledgements</p> <ul style="list-style-type: none"> ▪ To the Midland HealthShare team for the contribution to the region ▪ To Deirdre for her role in the Clinical Governance project and where this has landed to date ▪ To the members of the Midland region Clinical Governance for sitting on this group <p>National Directions Presentation</p> <ul style="list-style-type: none"> ▪ The following documents were tabled <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Presentation </div> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Assessment of Regional Integration </div> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Midland DHB Performance Framework </div> </div> <ul style="list-style-type: none"> ▪ Please refer to embedded document for presentation and recorded notes from presentation <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Notes </div>	<p>KPI Project</p> <ul style="list-style-type: none"> ▪ Draft a paper GMs with a cost benefit analysis – present at next meeting 	<ul style="list-style-type: none"> ▪ Sue
2.2	Regional Clinical Services Plan – Ian Goulton	<p>Midland DHBs Regional Planning 2012/13</p> <ul style="list-style-type: none"> ▪ Please refer to embedded document for presentation <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Presentation </div> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Notes </div> </div> <p>Advice for Effective Groups</p> <ul style="list-style-type: none"> ▪ Effective facilitation for organisation of meeting dates, agenda's etc ▪ Participation in meaningful activities regionally ▪ New demands/challenges will need driving, this group will have points of influence 		
2.3	Regional Clinical Steering Group Discussion	<ul style="list-style-type: none"> ▪ Various members from the clinical services sitting on the Steering group it would make sense to have someone who is sitting on the MRCGN group representing Mental Health and Addictions. ▪ Sue Mackersey nominated self to represent MRCGN if required 	<ul style="list-style-type: none"> ▪ Consider nominees from MRCG to sit on RCSP group 	<ul style="list-style-type: none"> ▪ All

No.	Topic	Discussion Points	Planned Action	By
		<ul style="list-style-type: none"> ▪ Needs further discussion 		
2.4	Terms of Reference – Deirdre	<ul style="list-style-type: none"> ▪ Please refer to embedded notes <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi Notes </div> <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi V2 Draft TOR </div> </div> <p>Chairperson for MR CGN</p> <ul style="list-style-type: none"> ▪ Sue nominated Prof Graham Mellsop / Seconded by Eseta Nonu-Reid ▪ Unanimous agreement 		
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ Members thanked for their participation ▪ 2.00pm 		
3.1	Next Meeting	<ul style="list-style-type: none"> ▪ 22 March 2012 – Face to Face at Hamilton Airport Conference Centre <p>Agenda Items</p> <ul style="list-style-type: none"> ▪ Governance workshop ▪ Representation on Clinical Steering group Business Case ▪ TOR finalised 		