


9.30am, 28 June 2012, Teleconference

**Present:** Akatu Marsters, Belinda Walker, Eseta Nonu-Reid, Joleen Turnbull, Dr Graham Mellsop, Dr Rees Tapsell, Jeff Bennett, Maureen Emery, Michael O'Connell, Marita Ranclaud, Te Pare Kingi-Meihana

**Apologies:** Dr Graeme Judson, Luis Villa & Dr Sue Mackersey

No.	Topic	Discussion Points	Planned Action	By
1.0	<b>Whakatau / Welcome</b>	<ul style="list-style-type: none"> <li>Graham welcomed everyone</li> </ul>		
1.1	<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>Previous minutes accepted as a true and accurate document – all unanimously agreed</li> </ul>		
1.2	<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>No matters arising</li> </ul>		
2.0	<b>AGENDA ITEMS</b>			
2.1	<b>Draft Phase II Clinical Governance Close-out Report</b>	<ul style="list-style-type: none"> <li>Report unanimously approved for sign off</li> </ul>		
2.2	<b>Quarter 4 Regional Services Plan Draft Report</b>	<ul style="list-style-type: none"> <li>Report unanimously approved for sign off</li> <li>Wok plan will be sent via HealthShare project manager on our behalf</li> <li>Produce a format for reporting project deliverables to MRCG and submit prior to the teleconferences</li> </ul>	<ul style="list-style-type: none"> <li>Reporting template to be developed</li> </ul>	Eseta
2.3	<b>Regional Residential AOD Utilisation briefing paper</b>	<ul style="list-style-type: none"> <li>The 12/13 Workplan was revised to include review of residential regional addiction beds</li> <li>Monitoring of regional contracts and regional bed utilisation – where are these held and what are they for, are they meeting the need, is utilisation and under utilisation due to quality of care and effectiveness, what does this mean?</li> <li>It is important there is an understanding of what utilisation and under utilisation means – further discussion at next meeting</li> <li>Te Utuhina Manaakitanga contract is up for renewal – what is the process for contracting? Who are the main referrers?</li> <li>Utilisation of beds out of the region are funded through IDF or PBF</li> </ul>	<ul style="list-style-type: none"> <li>Send letter to CDs &amp; Managers requesting access to Provider Arm data</li> <li>Send letter to PMgrs requesting list of NGO services who refer to AOD services</li> <li>Prepare data (pie graph) and send out to group before next</li> </ul>	Eseta  Eseta  Belinda / Eseta

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		<ul style="list-style-type: none"> <li>▪ Data to be prepared for: District by Provider Arm and District by Provider Arm &amp; NGO</li> </ul>	meeting	
2.4	<b>Regional Outcomes Briefing paper and Report</b>	<ul style="list-style-type: none"> <li>▪ Report tabled with agenda – the 2<sup>nd</sup> report presented to this group</li> <li>▪ Comparing report one and report two there seems to be a downward spiral</li> <li>▪ Methodology of the report questioned, ideal to touch base with services and being clear each DHB also share the same view – ‘accuracy &amp; clarity’</li> <li>▪ Organise a letter to the CDs and Managers inviting each Clinical Governance (CG) to put forward person to assist Belinda with report</li> </ul> <p><b>What is the purpose of this information?</b></p> <ul style="list-style-type: none"> <li>▪ Compliance issues</li> <li>▪ Retraining maybe identified</li> <li>▪ Consistent framework across the five DHBs and aligned to regional thinking</li> <li>▪ Regional KPI approach</li> <li>▪ Report adds value and process for feedback</li> </ul> <p><b>MoH</b></p> <ul style="list-style-type: none"> <li>▪ Making decisions based on funding for AOD based on PRIMHD data including wait time targets</li> <li>▪ MoH releasing paper based on the decisions made – it means if data is not correct then decisions will be made on data received</li> <li>▪ HoNOS affects NGO reports showing shared clients – if the HoNOS not entered then information is not tracked</li> </ul>	<ul style="list-style-type: none"> <li>▪ Letter to CDs &amp; Managers inviting</li> <li>▪ Liaise with local CG reps for accuracy of reporting</li> </ul> <ul style="list-style-type: none"> <li>▪ Suggested GMs to discuss with MoH</li> </ul>	Eseta Belinda
2.5	<b>Youth Forensic Correspondence</b>	<ul style="list-style-type: none"> <li>▪ Update provided on the development of Youth Forensics regionally &amp; nationally</li> <li>▪ MoH made allocation of FTE based on ethnicity weighting which was not a true reflection for Midland, this is being challenged due to high deprivation &amp; high population of Maori in the Midland region</li> <li>▪ Resource allocation will not be sufficient for what Midland would like an or nationally, it is important MRCG mandates the National Youth Specifications and are clear with CAMHS services</li> <li>▪ Imperative to push and support the paper develop by Midland to the MoH – funding approach (top slice based on evidence can be use to support why Midland has a particular need)</li> <li>▪ An implementation plan to be developed to include how the funding to be utilised – Deidre Mulligan accepted the project and will include CYFs &amp; Courts in the process</li> </ul>	<ul style="list-style-type: none"> <li>▪ Agenda item for next meeting</li> </ul> <ul style="list-style-type: none"> <li>▪ MRCG to support &amp; provide direction</li> </ul>	Akatu
2.6	<b>General Business</b>	<p><b>Membership Opening</b></p> <ul style="list-style-type: none"> <li>▪ Graeme Judson leaving the region</li> </ul>	<ul style="list-style-type: none"> <li>▪ Re-canvass Taranaki</li> </ul>	Eseta

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		<ul style="list-style-type: none"> <li>▪ Joleen Turnbull was the NGO Representative and has now moved into the Midland Workforce Development role</li> <li><b>Agenda Items</b></li> <li>▪ Request, all members to have input into developing the MRCG agenda</li> <li><b>Adult Forensics</b></li> <li>▪ Beds are top sliced and facing major bed pressure</li> <li>▪ National discussion occurring considering top sliced beds becoming national beds – lose regional beds becoming national, a lot of pressure on smaller regions supporting bigger regions and pushing people out quickly</li> <li>▪ The MoH may contact DHB CEs regarding this matter – Rees to circulate correspondence</li> <li><b>Primary Care</b></li> <li>▪ Request for a formal update from Primary Care with an insight into what is occurring in the Midland region ie. Initiatives, impacts and other – happy with a narrative</li> </ul>	<ul style="list-style-type: none"> <li>▪ &amp; NGO membership</li> <li>▪ Circulate email correspondence based on this discussion</li> <li style="text-align: center;"></li> <li style="text-align: center;">S:\LDHB Planning &amp; Funding\Midland Regi</li> <li>▪ Send a letter to John at Midlands Health Network</li> </ul>	<p>Rees</p> <p>Eseta</p>
3.0	<b>Meeting Concluded</b>	<ul style="list-style-type: none"> <li>▪ 11.15am</li> </ul>		
3.1	<b>Next Meeting</b>	<p><b>Face to face meeting</b></p> <ul style="list-style-type: none"> <li>▪ 12 July 2012 – 10am to 2pm</li> <li>▪ Hamilton Airport Motor Inn</li> </ul> <p><b>Agenda Items</b></p> <ul style="list-style-type: none"> <li>▪ Youth Forensics</li> <li>▪ Regional AOD re Utilisation &amp; under utilisation</li> </ul>		