

**Present:** Katherine Fell, Rachel Poaneki, Connie Hui, Lesley Watkins, Jenny James, Marita Ranclaud, Eseta Nonu-Reid, Belinda Walker

**Apologies:** Virginia Brind

No.	Topic	Discussion Points	Planned Action	By
1.0	<b>Whakatau / Welcome</b>	<ul style="list-style-type: none"> <li>▪ Eseta welcomed everyone</li> <li>▪ Katherine volunteered to chair the meeting</li> </ul>		
1.1	<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>▪ Previous minutes approved</li> </ul>		
1.2	<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>▪ Draft project scope for Trauma Informed Care Training is yet to be completed as waiting to hear back from Workforce Centres. Bring to next meeting</li> <li>▪ Tairawhiti have not sent through the email amendments</li> <li>▪ All other actions completed</li> </ul>	<ul style="list-style-type: none"> <li>▪ Add Trauma Informed Care Training update to next agenda</li> </ul>	Akату
2.0	<b>AGENDA ITEMS</b>			
2.1	<b>Update on GM /PF-ALT Papers</b>	Confidential	•	
2.2	<b>Clinical Governance AOD Presentation</b>	<ul style="list-style-type: none"> <li>▪ High on MRCGN agenda</li> <li>▪ To provide MRCGN with an understanding of what services we fund</li> <li>▪ future investment strategies</li> <li>▪ if they are looking at effectiveness and value for money they will need to determine evidence of outcomes they want to see e.g. how many clients complete programmes</li> <li>▪ Add to presentation; <ul style="list-style-type: none"> <li>▪ that the regional beds are just one part of the AOD continuum</li> <li>▪ assumptions to beginning of PowerPoint</li> </ul> </li> <li>▪ Salvation Army service information needs to be populated</li> <li>▪ Need to discuss how funding could be potentially moved/applied whilst considering sustainability</li> </ul>	<ul style="list-style-type: none"> <li>▪ Ask MRCGN what evidence outcomes they are wanting</li> <li>▪ Make additions to presentation</li> <li>▪ Provide SA service information to Eseta</li> <li>▪ Think about possible potential funding moves/application and bring ideas to next meeting</li> <li>▪ Add AOD service funding to next agenda</li> </ul>	<p>Eseta</p> <p>Eseta</p> <p>Rachel</p> <p>All</p> <p>Akату</p>

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2.3	<b>Lakes Wait Times Report</b>	<ul style="list-style-type: none"> <li>▪ Provider arm have deadline of 19<sup>th</sup> April to provide information back to Marita</li> <li>▪ TUMT will have all their 'data holiday' information entered by the same date</li> <li>▪ Common themes have come through – data entry, T Code and MoH issues</li> <li>▪ These will probably be replicated across the region</li> <li>▪ Presented at MRCGN yesterday and concern about how MoH is interpreting and using this data. Letter being sent to MoH stating that knowing we have issues and that a project is being run at a regional level that they hold back on any rash decision until this is completed</li> <li>▪ This group would like the project to extend now across all the Midland DHBs. Time frames across one year.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Put up a Project Plan for a Midland-wide Wait Time Analysis</li> </ul>	Belinda
2.4	<b>Youth Summit</b>	<ul style="list-style-type: none"> <li>▪ Over 2 days, and dates have been set</li> <li>▪ will include breakout sessions</li> <li>▪ Working in conjunction with the Werry Centre and Matua Raki</li> <li>▪ what do we want to achieve?</li> <li>▪ Who do we invite?</li> <li>▪ Get feedback from CAFMHS, Youth AOD and Kaupapa Maori providers about what would be useful to them</li> <li>▪ Focus on areas that are MoH directives</li> </ul>	<ul style="list-style-type: none"> <li>▪ Email providers asking for feedback</li> <li>▪ Email through areas of focus to Eseta</li> </ul>	Eseta  Rachel
2.5	<b>Benchmarking Project</b>	<ul style="list-style-type: none"> <li>▪ Should we be including MoH directives</li> <li>▪ May need a stepped process</li> <li>▪ To identify PUC's and gather information</li> <li>▪ How models of Care are working, change resourcing and how they are structured along with learning's</li> <li>▪ Develop an Implementation Plan</li> <li>▪ Send through more feedback to Eseta</li> </ul>	<ul style="list-style-type: none"> <li>▪ Send through more feedback to Eseta by <b>19 April 2013</b></li> </ul>	All
2.6	<b>MH Audit Integration Project</b>	<ul style="list-style-type: none"> <li>▪ Need nomination for Midland representative</li> </ul>	<ul style="list-style-type: none"> <li>▪ Send through nominations to Eseta by end of week</li> </ul>	All
2.7	<b>Standing Items</b>	<ul style="list-style-type: none"> <li>▪ Work plan has been sent through to NHB – waiting on official feedback. Information feedback received from Rod Bartling: <ul style="list-style-type: none"> <li>▪ Gaps in local plans around suicide prevention</li> <li>▪ Two actions against each FDP needed</li> <li>▪ Actions not specific enough</li> </ul> </li> <li>▫ <b>CEO HealthShare updates</b> – minutes attached to agenda</li> <li>▫ <b>Regional forum updates</b> – none held this month</li> <li>▫ <b>Waiting Times</b> – as discussed in agenda</li> <li>▫ <b>PRIMHD</b> – report attached</li> </ul>		

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		<ul style="list-style-type: none"> <li>▫ <b>Workforce</b> <ul style="list-style-type: none"> <li>○ Let Eseta know the good things currently provided and what this group wants in relation to the role of Workforce Planning Lead</li> <li>○ Te Pou will be contracting nationally in the middle of May</li> </ul> </li> <li>▪ <b>Local area updates</b> Confidential</li> </ul>	<ul style="list-style-type: none"> <li>▪ Send through feedback to Eseta by the end of April</li> </ul>	All
3.0	<b>Meeting Concluded</b>	<ul style="list-style-type: none"> <li>▪ 12.10pm</li> </ul>		
3.1	<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>▪ 7 May 2013, Face to Face Meeting – Best Western Braeside, Rotorua</li> </ul>		