

9.30am, 03 February 2015, Teleconference

Present: Ashley Bajaj, Eseta Nonu-Reid (9.45am), Nathalie Esaiah-Tiatia (HealthShare), David Benton (9:50pm) (BOP), Rees Tapsell, Prof Graham Mellsop, Jeff Bennett (Waikato), Gail Goodfellow (9:45am), Marita Ranclaud, David Chaplow, Michael O'Connell (9:55am) (Lakes), Sumita Prabhakaran (9:45am) (Tairāwhiti), Wendy Langlands, Sharat Shetty (9:50am) (Taranaki)

Apologies: Akatu Marsters, Mary Smith, Sue Mackersey, Phyllis Tangitu, (Annual Leave) Te Pare Meihana (Resigned), Debbie Barrow

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> Graham opened and welcomed all to the meeting 		
1.1	Approval of Minutes	<ul style="list-style-type: none"> No official approval undertaken 		
1.2	Matters Arising	<p>Letter from David Chaplow</p> <ul style="list-style-type: none"> Clarification on timeline during next Clinical workstation meeting <p>High & Complex Needs Definition</p> <ul style="list-style-type: none"> Consistent with Auckland, very broad What are we attempting to achieve with this project as a region 	<ul style="list-style-type: none"> Discussion at National Clinical Directors Meeting Agenda for discussion at next meeting 	<p>Rees</p> <p>Eseta</p>
2.0	AGENDA ITEMS			
2.1	Clinical Workstation Project	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	
2.2	Risk Work Group	<ul style="list-style-type: none"> Positive energy, work progressing Each DHB risk proforma received and being collated by David Teleconference scheduled on Feb 26th Draft TOR to include values and attitudes Regional approach should be reached in few months 	<ul style="list-style-type: none"> Formally invite David Chaplow to CG Feedback outcomes to next CG meeting 	<p>Eseta</p> <p>David</p>
2.3	Joint Meeting with Portfolio Managers	<ul style="list-style-type: none"> Meeting scheduled for 3 March 2015 No agenda items suggested 	<ul style="list-style-type: none"> Reminder for agenda items to be sent out 	Eseta

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2.4	Draft RSP Reports	<ul style="list-style-type: none"> ▪ Duplication of information, 7 days community follow up and ethnicity information discussed at each DHBs Clinical Governance meetings ▪ Request for recovery plans and restraint data ▪ CG supports access of DHB data and collating information 	<ul style="list-style-type: none"> ▪ Quarterly high level reports to be generated ▪ Email sent out to respective CDs for data 	Ashley
2.5	Midland Regional Network Team Update	<ul style="list-style-type: none"> ▪ Progress made for Midland Workforce Stocktake Report through the recommendation of the working group. ▪ CE Dashboard Report and Mental health component of the RSP reporting attached for information. ▪ Amendments to be made to the MoH Q2 report following the H&CN and CWS discussions. Report approved by CG 	<ul style="list-style-type: none"> • Make changes to the report and submit 	Eseta
2.6	General Business	<ul style="list-style-type: none"> ▪ The information received about the Webinar: Principles of effective suicide care – Evidence based treatments looks useful. Staff should be encouraged to participate ▪ Discussion around AOD Beds Review undertaken by CG. Portfolio Managers hesitant to review contracts without clinical endorsement. 	<ul style="list-style-type: none"> ▪ Discuss at Joint Clinical Governance and Portfolio Managers Meeting 	All
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ Teleconference concluded at 10:35am 		
3.1	Next Meeting	<ul style="list-style-type: none"> ▪ Next face to face meeting scheduled for 3 March 2015 followed by a Joint Meeting with Portfolio Managers 1pm 		