

9.30am, 30 August 2012, Hamilton Airport Motor Inn

Present: Eseta Nonu-Reid, Belinda Walker & Joleen Turnbull (HealthShare), Jenny James, (Taranaki), Marita Ranclaud (Lakes), Maraea Craft (Tairāwhiti), Rachel Poaneki & Katherine Fell (Waikato) , Lesley Watkins (BOP),

Apologies: Akatu Marsters (HealthShare) & Connie Hui (BOP)

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> Eseta welcomed everyone to the meeting Jenny accepted to chair this meeting and also welcomed everyone to the meeting 		
1.1	Approval of Minutes	<ul style="list-style-type: none"> Previous minutes accepted as true and correct. 		
1.2	Matters Arising	<p>Regional AOD Use</p> <ul style="list-style-type: none"> To be covered as an agenda item in this meeting <p>Midland Clinical Governance Group - Midland MH&A Network HealthShare Organisational Structure (TOR)</p> <ul style="list-style-type: none"> Following a robust discussion, structure to be amended to reflect the MR PMgrs group in the same box as Clinical Governance <p>Midland Clinical Governance Group – Membership</p> <p>EOI completed.</p> <ul style="list-style-type: none"> Feedback about an additional PM representative was that the preference is for a GM There was a discussion around the need for a second planner and funder, however it was the consensus of the MRCGN that this is a issue for the PMgrs to resolve and that they need to be comfortable with the PMgr who is representing them currently and that one representative is sufficient Katherine and Rachel would like the request for GM representative to be represented <p>PP8 – Waiting Times</p> <ul style="list-style-type: none"> Paper has gone to GMs. Still waiting for letter from MoH for the exemption of MH. Follow up in fortnights time. <p>Home & Community Support Standards</p> <p>Katherine sought clarification about new support work standards - MH community support work is excluded</p>	<p>Structure to be amended and circulated and presented to CG</p> <p>Approach Mary Smith</p> <p>Following up re Waiting times</p>	<p>Eseta and Marita</p> <p>Eseta</p> <p>Eseta</p>

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		<p>Additions to Today's Agenda Items</p> <ul style="list-style-type: none"> ▪ Feedback on workforce role to Te Pou ▪ Rachel would like items from the email sent to be added as standard agenda items for the future meetings 		
2.0	AGENDA ITEMS			
2.1	Regional Bed Information	Confidential		
2.2	High and Complex Needs	<ul style="list-style-type: none"> ▪ Defined group is not the high and complex as per Peter Mc George report ▪ This HNCN relate to those nearing 65 / dementia /Behavioral, Long term forensics client, head injury, cognitive disturbances etc ▪ Paper being prepared for GMs and Katherine will send it to everyone ▪ Regional Forensic beds are now national beds. Waikato under pressure for beds. Clarification needs to define this group further ▪ Rees has identified 12 – have to be moved out. Where are they domiciled to? Katherine will send list with NHI for their domicile only ▪ Rest homes do not cater for the complexities ▪ Taranaki looking at collaboration approach, up-skilling, making facilities fit for service ▪ Several levels of severe and enduring - minimum secure forensics rehab beds ▪ Midland does not have a minimum secure facility and may cause a bottle neck for other services. Discussion needs to be held around alternative solutions to address this group. 	<ul style="list-style-type: none"> ▪ Send paper to PMgrs ▪ Send list of those in Forensic beds to PMS 	<p>Katherine</p> <p>Katherine</p>
2.3	PMgrs role in Regional Forums	<ul style="list-style-type: none"> ▪ Questions arose around <ul style="list-style-type: none"> ○ What is the role of these forums? ○ Do PMgrs attend all these forums? ○ PMgrs need to be added to the TOR for each forum? ○ Who attends each forum? ○ Is attending from interest or regional representation? ▪ Have moved and are moving to managed networks – members are experts in field. PMgrs would need to have same expertise and commitment to the network that they are self-selecting to participate in: <ul style="list-style-type: none"> ○ Alcohol and Other Drugs – Rachel ○ He Tipuana Nga Kakano – Jenny ○ Generating Action for Family Whanau – Lesley ○ Nga Purei Whakataa Ruamano – Connie, Maraea ○ Workforce Development – Katherine 	<ul style="list-style-type: none"> ▪ Send out points of concern in bullet points to PMgrs ▪ Write to GMs Maori asking for support and concerns ▪ Amend TOR for existing Networks 	<p>Eseta</p> <p>Eseta</p> <p>Eseta</p>

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		<ul style="list-style-type: none"> ○ Clinical Governance – Marita <p>Eseta clarified that Nga Purei will be moving into a managed network so that we get the right people around the table ensuring that a regional perspective for Maori is represented.</p>		
2.4	PMgrs Terms of Reference Review	<ul style="list-style-type: none"> ▪ Currently out of date ▪ Membership alignment is needed ▪ Regional business – related to Regional work plan ▪ Purpose needs to be included ▪ Same template as other forums ▪ Needs to be linkage with CE HealthShare and PMgrs ▪ Mixture of regional and PMgrs business - two purposes local collegial and regional relating to regional work plan. 	<ul style="list-style-type: none"> ▪ Move current TOR to new template and send out ▪ Add as agenda item for next teleconference 	Eseta Akatu
2.5	Supra-regional ED CFA Evaluation	Confidential		
2.6	National PMgrs meeting	<p>Healthy Beginnings</p> <ul style="list-style-type: none"> ▪ MoH concerned that Minister is not happy about maternal mortality report ▪ Katherine believes that this will produce a regional plan to address these concerns – Need to look towards mother and baby units – North Island, supra-regional or regional? ▪ Jenny discussed early intervention and prevention – Where is this as part of the continuum of care. The Health Beginnings is only targeted at Secondary and Tertiary care and is not inclusive of the entire continuum of care ▪ NDSA and MoH leading a project ▪ Hub and spoke ▪ Level of demand – PMgrs to start looking at their data -. A response will be expected in next annual plan ▪ Taranaki have Kites programme for early intervention for early response for community ▪ The group believed that this will become a MOH directive – Be prepared and may need to look at data. Memo has indicated reporting will be required with this ▪ Discussed including in 13/14 regional work plan <p>Treasury review of MH</p> <ul style="list-style-type: none"> ▪ Eseta to follow up with Memo – had been told that this was just MH spend at MoH 	<ul style="list-style-type: none"> ▪ Start looking at maternal data ▪ Share mapping framework/ stocktake ▪ Send out Taranaki information ▪ Agenda 13/14 Workplan for next face to face meeting ▪ Share mapping framework/ stocktake ▪ Circulate information re Kites ▪ Follow up with Memo 	PMgrs Katherine Jenny Akatu Katherine Jenny Eseta

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		<ul style="list-style-type: none"> ▪ Memo advised the PMgrs at national meeting that there will be a 10% cut with review as an update ▪ Interface between MH and disability for shared forms of funding and integration ▪ We may be disadvantaged with the plan coming out so late. Our work plan has already signed off. 		
2.7	General Business	<p>Te Pou Workforce Role in Midland</p> <ul style="list-style-type: none"> ▪ MRN has received a letter but has also gone out to CDs and Managers ▪ All workforce center contracts up for renewal and only funded until December ▪ Te Pou have approached some PMgrs individually ▪ What training can we get in youth forensics, youth MH, maternal mental health, CEP consistency – grass roots training to keep NGOs up-skilled ▪ CEP practitioner training 2 days in Hamilton in November ▪ Joleen looking at the Lakes developed CEP training and possibly to get train the trainer in each DHB. ▪ Takarangi competency portfolio development to get more assessors on the ground. ▪ Werry Centre - CEP to be piloted in Tairāwhiti. BOP indicated that they would like to undertake this pilot. <p>Standard Agenda Items</p> <ul style="list-style-type: none"> ▪ Standard agenda items: <ul style="list-style-type: none"> ○ Work plan ○ CEO HealthShare updates, ○ Local area updates ○ Regional forum updates form those nominated to attend ○ PRIMHD ○ Workforce <p>AOD Qualifications Update</p> <ul style="list-style-type: none"> ▪ A request from one BOP provider about why NZCCA qualification not included in Midland framework ▪ Rachel and Lesley are linking together to ensure consistency with clinicians and contracts. ▪ Need to remember that these are guidelines only – Needs to be a common sense approach to local needs ▪ Lesley sent a letter and copied in Ian from DAPAANZ ▪ Consistent set of requirements from DAPAANZ – why is Te Takitaki included in DAPAANZ but the other level 6 with other providers are not? 	<ul style="list-style-type: none"> ▪ Send copy of letter to PMgrs ▪ Eseta to send out workforce work plan that was finalised to PMgrs ▪ Discuss with Werry Centre ▪ Add standard items to agendas from here on ▪ Reply to Hauora Waikato 	<p>Eseta</p> <p>Eseta</p> <p>Eseta Joleen</p> <p>Akatu</p> <p>Rachel</p>

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		<ul style="list-style-type: none"> ▪ Rachel to reply to Hauora Waikato ▪ Clinical caseload audit including qualifications done in Taranaki recently ▪ Taranaki have looked at the needs and have found that the methadone programme currently needs reviewing ▪ Guidelines may effect recruitment in rural areas following the new guidelines. <p>Mental Health and Addictions Audit Approach</p> <ul style="list-style-type: none"> ▪ Two HealthShare audit teams for provider issues ▪ Regionally, all services are struggling with Maori Health plan ▪ Nothing received since split around regional approach ▪ Refresh stuff then can go out to NGO for constant regional approach <p>Platform and PRIMHD</p> <ul style="list-style-type: none"> ▪ Possible implications discussed ▪ PMgrs group offered support for Belinda's role from PMgrs and CE's <p>PMS meetings</p> <ul style="list-style-type: none"> ▪ Suggestion that we meet face to face monthly until the end of the year due to the number of documents and changes coming out 	<ul style="list-style-type: none"> ▪ Follow up with audit team for regional gaze and feedback on issues 	Eseta
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ 1410pm 		
3.1	Next Meeting	<ul style="list-style-type: none"> ▪ 30 August 2012, Hamilton Airport Conference Centre 		