





Present: Eseta Nonu-Reid, Belinda Walker & Joleen Turnbull (HealthShare), Marita Ranclaud (Lakes), Maraea Craft (Tairawhiti), Katherine Fell (Waikato), Connie Hui & Lesley Watkins (BOP),

Apologies: Jenny James, (Taranaki), Rachel Poaneki (Waikato)

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> ▪ Eseta welcomed everyone to the meeting ▪ Katherine accepted to chair this meeting and also welcomed everyone to the meeting 		
1.1	Approval of Previous Minutes	<ul style="list-style-type: none"> ▪ Large number of tracked changes ▪ Amendments to previous minutes accepted as true and correct. 	 S:\LDHB Planning & Funding\Midland Regi August Minutes Final	
1.2	Matters Arising	<p>Midland Clinical Governance Group - Midland MH&A Network HealthShare Organisational Structure (TOR)</p> <ul style="list-style-type: none"> • On Agenda for this meeting <p>PP8 – Waiting Times</p> <ul style="list-style-type: none"> • Barry sent out email, which Katherine has circulated • If not enough may need a formal letter. Katherine waiting on response from her DHB <p>Regional Beds Confidential</p> <p>High and Complex Needs</p> <ul style="list-style-type: none"> • Katherine sent out information. • One also sent out from Julie outlying process Waikato will be taking with regard to its beds . 		

No.	Topic	Discussion Points	Planned Action	By
		<p>Supra-regional ED CFA Evaluation</p> <ul style="list-style-type: none"> • Lesley and Sue attended first teleconference. • Draft TOR which Lesley will forward on. • No data has been received about occupancy levels for the residential unit. Need update. If occupancy has been low than may not wish to purchase an additional adult/ older youth bed <p>Starship stakeholder meeting</p> <ul style="list-style-type: none"> • There are representatives from BOP, Lakes and Waikato. • Minutes will be shared. <p>Healthy Beginnings</p> <ul style="list-style-type: none"> • Katherine has shared the mapping framework/ stocktake • Taranaki and Kites information yet to come <p>Treasury review of MH</p> <ul style="list-style-type: none"> • Eseta followed up with Memo and it will be wider to include DHB MH services. <p>Workforce Plan</p> <ul style="list-style-type: none"> • Implementation plan not yet received • Takarangi paper has gone to GMs Maori Health <p>Standard Agenda Items</p> <ul style="list-style-type: none"> • Standard agenda items now on the agenda <p>AOD Qualifications</p> <ul style="list-style-type: none"> • Lesley sent letter about NZCCA <p>Mental Health and Addictions Audit Approach</p> <ul style="list-style-type: none"> • Request for AOD audit team, regional review and general themes • Quality Planning and Maori Health Plan have been identified in several NGO audits 	<ul style="list-style-type: none"> ▪ Forward minutes to group ▪ Follow up and get data. ▪ Follow up with Jenny ▪ Advise GMs about this through Memo ▪ Send implementation plans to PMgrs ▪ Follow up with Helen Wood-Rowe 	<ul style="list-style-type: none"> ▪ Lesley ▪ Eseta ▪ Eseta ▪ Eseta ▪ Joleen ▪ Eseta
2.0	AGENDA ITEMS			
2.1	Portfolio Managers draft Terms of	<ul style="list-style-type: none"> ▪ Much improved TOR ▪ <u>Accountability</u> - GMs Planning and Funding and GMs Maori 	<ul style="list-style-type: none"> ▪ Make changes to TOR and send out for 	<ul style="list-style-type: none"> ▪ Eseta

No.	Topic	Discussion Points	Planned Action	By
	Reference	<ul style="list-style-type: none"> ▪ <u>Relationships</u> - Midland MH Networks and strategic leadership forums ▪ <u>Scope</u> - take it out ▪ <u>Objective</u> - supporting regional approaches <div style="text-align: center;">  S:\LDHB Planning & Funding\Midland Regi <i>Final Draft MR PMgrs TOR</i> </div>	agreement and finalising at next meeting	
2.2	Midland Reports and Updates	<ul style="list-style-type: none"> ▪ HS Board - Dashboard monthly report to all regional forums as a standard. ▪ NHB Quarterly report ▪ Te Pou Quarterly report for Workforce Activity ▪ PRIMHD quarterly report ▪ Replaces any separate reports but leave standard items of update in agenda to act as prompt for any questions 	<ul style="list-style-type: none"> ▪ Leave standard items of update in agenda but included supporting reports in the agenda 	<ul style="list-style-type: none"> ▪ Akatu
2.3	Payment methods for residential beds	<ul style="list-style-type: none"> ▪ MOH have not been paying CCPS to one of Waikato DHBs AOD providers – they are paying by CMS. ▪ If what DHB is paying is less than your agreement on their PPS , then they are probably being paid by CCPS. If not using PPS then there is mostly likely a problem 	<ul style="list-style-type: none"> ▪ Check if other providers are sending in PPS form 	<ul style="list-style-type: none"> ▪ PMgrs
2.4	Sleepover payments	<ul style="list-style-type: none"> ▪ Waikato has almost completed agreement for one provider ▪ Process takes six to seven months ▪ Ongoing funding what happens after 2014 when crown funding agreement finishes? - Will be going into envelope ▪ Katherine has develop Provider Specific terms and Conditions should others wish to use them 		
2.5	MoH Service development Plan - next steps for 13/14 regional/local planning	<ul style="list-style-type: none"> ▪ Next meeting to be entirely devoted to MOH Service Development Plan as there are things that can be completed regionally ▪ DHB GMs have agreed that there will be joint approach ▪ First set of directions toolkit received at Waikato. Quite explicit. ▪ Need a standardized template ▪ PMgrs can work with a shared answer for 1,2,3,4 ▪ Come to next meeting with thoughts and notes on these ▪ People allocated for certain parts to research and share with others. Maraea - suicide action plan; Drivers of Crime – Lesley; Marita - welfare reform ▪ Seclusion rates and maternal mental health also high on list 	<ul style="list-style-type: none"> ▪ invite Paul 15th November ▪ Suicide Action Plan ▪ Drivers of Crime ▪ Welfare Reform 	Katherine Maraea Lesley Marita

No.	Topic	Discussion Points	Planned Action	By
2.6	Location of Meetings	Portfolio managers meetings move back to Rotorua for face to face.	<ul style="list-style-type: none"> ▪ Move F2F meetings to Rotorua where possible 	Akatu
2.7	Platform and PRIMHD	<ul style="list-style-type: none"> ▪ Belinda has spoken to Platform and asked that they advise sector about their PRIMHD contract and provide information on what they will and wont be providing as part of this 	<ul style="list-style-type: none"> ▪ 	
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ 3pm 	<ul style="list-style-type: none"> ▪ 	
3.1	Next Meeting	15th November 2012 – Hygate Motel – Ulster Street	<ul style="list-style-type: none"> ▪ 	