

**Present:** Eseta Nonu-Reid (late), Jenny James, Maraea Craft, Katherine Fell, Rachel Poaneki, Connie Hui, Marita Ranclaud, Belinda Walker,

**Apologies:** Lesley Watkins, Akatu Marsters

No.	Topic	Discussion Points	Planned Action	By
1.0	<b>Whakatau / Welcome</b>	▪		
1.1	<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>▪ Amendments to minutes 2.3 Update on local DAPS – Maraea to provide email of amendment</li> <li>▪ Approved with change</li> </ul>	<ul style="list-style-type: none"> <li>▪ Provide email of amendment</li> </ul>	Maraea
1.2	<b>Matters Arising</b>	<ul style="list-style-type: none"> <li>▪ Springhill data not ready yet</li> <li>▪ Wait times to be added as a standard agenda item</li> </ul>	<ul style="list-style-type: none"> <li>▪ Add to next agenda for Belinda</li> </ul>	Eseta
2.0	<b>AGENDA ITEMS</b>			
2.1	<b>MH&amp;A component of the Regional Services Plan</b>	<ul style="list-style-type: none"> <li>▪ Second draft has been sent to the National health Board – have one more opportunity to make changes</li> <li>▪ Update on MRCGN suggestions</li> <li>▪ Acknowledgement of changing world</li> <li>▪ Priorities – Forensic Inpatient Care, High and Complex Needs, Peri Natal &amp; Maternal MH, Trauma Informed Care, Stocktake</li> <li>▪ Katherine sent a Maternal MH stocktake template to Waikato providers – will resend as not much feedback</li> <li>▪ Under spend to be applied to Trauma Informed Care and Benchmarking to Purchase Unit Codes</li> </ul>	<ul style="list-style-type: none"> <li>▪ Summarise point 3 and add to plan</li> <li>▪ Send stocktake template to group</li> <li>• Draft Project Scope</li> </ul>	Eseta  Katherine  Eseta
2.2	<b>Draft Springhill Service Letter of Agreement</b>	<ul style="list-style-type: none"> <li>▪ Eseta gave background and the feedback from MRCGN meeting</li> <li>▪ Teleconference being set up with MRAOD Leadership Network</li> <li>▪ Would like a regional process in for 1 July 2013</li> <li>▪ Defer agreement until after teleconference and agenda for next meeting</li> <li>▪ Springhill can be sent their part to complete in the interim</li> </ul>	<ul style="list-style-type: none"> <li>▪ Send Springhill their sections to complete</li> </ul>	Eseta
2.3	<b>Joint Midland feedback on PP7</b>	<ul style="list-style-type: none"> <li>▪ Katherine has spoken to Memo and Barry at MoH and she has asked for a national communication to be sent out to advise that the MoH is pulling back on the PP7 until PRIMHD can be used to obtain the information and that</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	



No.	Topic	Discussion Points	Planned Action	By
		<ul style="list-style-type: none"> <li>• An error found with one vendor where what is on the screen for the provider is different to what has been sent to the MoH</li> <li><b>Workforce</b></li> <li>• Change to workforce role, negotiations continue with Te Pou</li> <li><b>Local area updates</b></li> <li>• Not discussed</li> </ul>		
2.7	<b>Other Business</b>	<p><b>Impacts of AOD Qualifications Guidelines on sector</b></p> <ul style="list-style-type: none"> <li>• Waikato have completed an analysis <ul style="list-style-type: none"> <li>○ People appointed that did not meet the requirements</li> <li>○ Paying zero for staff vacancies</li> <li>○ 70-80% meet requirement</li> </ul> </li> <li>• Where are other districts at and are we still tracking to get everyone on board by June 2015</li> <li>• <b>BOP</b> <ul style="list-style-type: none"> <li>○ Kaupapa services in rural areas always have vacancies</li> <li>○ new recruitment must be qualified</li> <li>○ difficulty getting full registration so some transitional</li> <li>○ some failed qualifications so must complete this year</li> <li>○ 80% meet requirement (5 or 6 on transition)</li> </ul> </li> <li>• <b>Tairāwhiti</b> <ul style="list-style-type: none"> <li>○ Maraea to confirm with provider arm and NGO but thinks they are tacking well</li> </ul> </li> <li>• <b>Taranaki</b> <ul style="list-style-type: none"> <li>○ Provider are in in good position</li> <li>○ NGO carrying quite a few vacancies</li> </ul> </li> <li>• <b>Lakes District Health Board</b> <ul style="list-style-type: none"> <li>○ Bulk of services sit in the NGO sector</li> <li>○ 1 provider at 100%</li> <li>○ second provider at 50%</li> <li>○ overall 33% of workforce</li> </ul> </li> <li>• All areas have difficulty filling vacancies</li> <li>• Accept transition period of staff crossing from one Midland district to another</li> <li>• Teleconference needed to discuss how to manage the impacts</li> </ul>	<ul style="list-style-type: none"> <li>▪ Send through Tairāwhiti information</li> <li>• Set up teleconference to discuss management of impact</li> </ul>	<p>Maraea</p> <p>Eseta</p>
3.0	<b>Meeting Concluded</b>	<b>12pm</b>	▪	
3.1	<b>Next Meeting</b>	▪ <b>10 April 2013 Teleconference</b>	▪	