

Present: Eseta Nonu-Reid (late), Belinda Walker, Nathalie Esaiah-Tiatia (HealthShare); Marita Ranclaud (LDHB); Jenny James (TDHB); Katherine Fell, Rachel Poaneki (WDHB); Lesley Watkins (BOP DHB); Ellen Mildon (TDH)

Apologies: Connie Hui (BOP DHB)

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> ▪ All welcomed to the meeting ▪ Meeting chaired by Marita 	▪	
1.1	Approval of Minutes	<ul style="list-style-type: none"> ▪ Read and accepted by all 	▪	
1.2	Matters Arising	<p>PP6</p> <ul style="list-style-type: none"> ▪ Still awaiting stock takes from Lakes, Taranaki & Tairāwhiti <p>Workforce</p> <ul style="list-style-type: none"> ▪ At last meeting the forum requested that Nathalie ask Te Pou re: regional expectation of NZ Suicide Prevention Action Plan 2013-2016 . Te Pou advised that DHB's are resourced for this work. ▪ PF PMgrs have no knowledge of this and no funding <p>Benchmarking (face to face meetings only)</p> <ul style="list-style-type: none"> • Work on this has not been completed • Lesley gave a verbal update on the review of Community Services at two NGO providers <ul style="list-style-type: none"> ○ Services are being over resourced and underutilized in Eastern BOP ○ Way forward may be working out the amount of hours expected and contracting by the hour ○ Looked at the number of FTE and number of clients seen ○ Expect 30hrs of face to face contact per week which includes travel time. ○ 10hrs per week for supervision, training and admin ○ Looking at providers who are working well and share formula and practice with others ○ Process of looking at and working with Adult Mental Health Team for 	<ul style="list-style-type: none"> ▪ To be completed and emailed to Eseta • Agenda benchmarking for next F2F meeting 	<p>Marita, Jen & Ellen</p> <p>Eseta</p>

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		<p>next 5-10 years and 10year plus to get an idea of hours needed and some flexibility</p> <ul style="list-style-type: none"> ○ From 1 July is the date for new model to be implemented <p>Regional AOD beds</p> <ul style="list-style-type: none"> • Salvation Army data not sent 	<ul style="list-style-type: none"> • Send out Salvation Army data 	Rachel
2.0	AGENDA ITEMS			
2.1	Eating Disorders	<p>Supra regional update</p> <ul style="list-style-type: none"> • Two days before Xmas, MoH asked to talk to Midland to speak with their reviewer. Sue and Katherine had a frank discussion on issues. Now waiting on outcome of review. • Next meeting for Eating Disorders held off until Review results are out 	<ul style="list-style-type: none"> ▪ Chase Ian for Review results ▪ Ask Ian to attend next F2F 	Eseta Eseta
2.2	Regional Network meeting allocation	<p>Who. What. Changes</p> <ul style="list-style-type: none"> • Is it now time to re-look at which meetings each PMgr attend • Question about the value of input • Unable to attend all meeting as clash with other meetings • Bring to next F2F 	<ul style="list-style-type: none"> • Agenda for next F2F meeting • Send out years calendar of regional meetings 	Eseta Eseta
2.4	Regional Services Plan	<ul style="list-style-type: none"> • Katherine only one Eseta has feedback from • RSP accepted by MR Clinical Governance • Are there any additions? • Trauma Informed care has been picked up by Seclusion at national level but this is not just a seclusion issues. It goes across Primary mental Health, Provider Arm and NGO • Laying foundations now • Nathalie attending Themes Conference which is about trauma and care. She will gather information, resources and network to support future training. 	<ul style="list-style-type: none"> ▪ 	
2.3	Local Plans 14/15	<p>Where are we at?</p> <ul style="list-style-type: none"> • Lakes and BOP still to be completed • Taranaki to be completed before Waitangi Day • Waikato completed and set out to others • Thanks offered to Katherine 	<ul style="list-style-type: none"> ▪ 	
2.4	Perinatal Maternal Phase II Project Scope	<ul style="list-style-type: none"> • Phase 1 Project Report out for feedback • Lakes and Waikato have given feedback and amendments made • Roz will be setting up the local meetings • Phase 2 project scope out – please provide feedback 	<ul style="list-style-type: none"> ▪ Feedback due 14 Feb 2014 	All
2.5	Primary Secondary Integration	<p>Where are we at and what has been included in each DAP?</p> <ul style="list-style-type: none"> • Frustrations were expressed 	<ul style="list-style-type: none"> ▪ Bring up at next National Portfolio 	Those attending

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		<ul style="list-style-type: none"> • One PHO seems to want a significant amount to money to continue and expect the money to come from secondary MH • We just need to get on with it instead of continued planning • Private practice versus publicly funded • Hard work moving stable clients out to primary care • Primary Care should sit at Midland Clinical Governance Network – no rep for over a year even after invitations • Lesley suggested that we look at another PHO be offered the place on MRCGN • Needs to have a push from MoH • Lakes invited Rod Bartling to meet with their PHO and get input into SDP 	<p>Mangers Meeting</p> <ul style="list-style-type: none"> • Ask alternate PHO 	<p>Lesley</p>
2.6	Standing Items:	<p>Springhill</p> <p>CEO update</p> <ul style="list-style-type: none"> • Minutes yet to be received <p>Wait times</p> <ul style="list-style-type: none"> • Is the new wait times report Belinda sent out with extra columns and greater depth of information working well • BOP waiting on a change in the Provider Arm reporting which will help • There has been a change to the PP6 report and HoNOS – PMGRS were not consulted. Did we get agreement to send letter to MoH? Yes, Jeff sent the letter on behalf of MRCGN <p>Rising To The Challenge Reference Group</p> <ul style="list-style-type: none"> • No PMgrs rep • How the MoH communicate with PMgrs and including them on reference groups • New target for Maori – community treatment orders 	<ul style="list-style-type: none"> ▪ Ask Springhill to refund the money to Tairawhiti. Negotiate as management process ▪ Add to agenda at F2F meeting ▪ Request minutes and embed in minutes ▪ Send copy of letter out ▪ Agenda item for National Portfolio Mangers Meeting 	<p>Eseta</p> <p>Eseta</p> <p>Eseta</p> <p>Eseta</p> <p>Eseta</p>

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		<ul style="list-style-type: none"> ○ What is utility of this data ○ What is good? – low or high numbers ○ Section 29 = how many Maori clients versus Non-Maori on Inpatient and in Community are on treatment orders <p>PRIMHD</p> <ul style="list-style-type: none"> • In addition to report provided in agenda, Midland have two reports on the PRIMHD Working Group – Belinda and David Ireland. • Jeff is on the PRIMHD Governance Group • 16 projects for the working Group. Belinda is on 9 of these. <p>Workforce</p> <ul style="list-style-type: none"> ▪ Nathalie discussed the Workforce Stocktake being undertaken in Phase 1 ▪ A survey was conducted first to inform the Workforce survey – what would be useful to have in the next survey. 13 Midland organisations participated in the Survey Monkey ▪ Pilot Survey also completed and two Midland providers identified to participate – Te Uthina Manaakitanga Trust and Hanmer BOP ▪ The feedback from the pilot will assist in developing the full Workforce survey which will go to managers, CD's and other s in leadership roles ▪ The Census will go to all individuals in the workforce ▪ These will capture what is happening in the workforce now and enable projecting for the future e.g. how workforce will look in 10yrs from now ▪ Nathalie will attend the Te Pou Workforce Leads Stocktake workshop in Auckland 12 Feb. ▪ Question from forum member – will Te Pou be engaging with educational providers e.g. nursing trainers, social workers etc? ▪ 2008 was the last stocktake ▪ Forum requested Nathalie advise Te Pou at the workshop to improve communication. 	<ul style="list-style-type: none"> ▪ Present PowerPoint of structure of groups and work streams to next F2F meeting ▪ Presentation showing tentative timeframes and feedback from Te Pou's February meeting at next F2F meeting 	<p>Belinda</p> <p>Natalie</p>
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ 11.07am 	<ul style="list-style-type: none"> ▪ 	
3.1	Next Meeting	<ul style="list-style-type: none"> ▪ Face to face in Hamilton - Best Western Hygate, Ulster Street, Hamilton ▪ 5th March 	<ul style="list-style-type: none"> ▪ 	