


Present: Belinda Walker, Joleen Turnbull, Eseta Nonu-Reid, Jo van Leeuwen, Nic Magrath, Tania Wilson, Dr Kahu McClintock, Janelle McCallum, Hinemoerangi Ngatai-Tangirua, Richard Wilcock, Katherine Fell, Klare Braye, Heather Turner (minute taker)

Apologies: Michael Bland, Cindy Mokomoko, Joanna Jastrzeska, Elaine Wogan, Debbie Barrow

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> Meeting opened by Tania Wilson. Introductions by all in attendance. 		
1.1	Approval of Minutes	<ul style="list-style-type: none"> Approved by all. 		
1.2	Matters Arising	<ul style="list-style-type: none"> Hua Oranga – submitted implementation plan. BOP Youth summit occurring on 24 April. 	<ul style="list-style-type: none"> Copy to be given to Eseta Youth summit info to be sent to Joleen and then sent out to group 	Kahu Cindy
2.0	AGENDA ITEMS			
2.1	Regional Co-ordinators update Welcome New MRWAN Members 1. CEP Advanced Practitioner Training Evaluation feedback/report 2. Takarangi Framework – Update Status 3. Midland WFC Q2	<ul style="list-style-type: none"> Workforce Coordinators role is contracted until 29 March 2013. The role will remain but considerable changes will be made. <p>CEP Advance practitioner Training Evaluation feedback/report.</p> <ul style="list-style-type: none"> Good training with regards to content Outcomes – level of competence, only a handful met the capacity and capability needed How do we build advance practitioner knowledge? Some regions have gone back and developed training from this Feedback from Taranaki was that time was limited. Some attendees struggled with having to take the training back to their workforce A clearer picture is needed with regards to targeting CEP Limited funding has been given for 2013. CEP focus is needed when it comes to the strategic plan 	<ul style="list-style-type: none"> Feedback to be given to Tania with regards to 'Train the Trainer' training. A criteria needs to be set for who will train others. Each local district to develop a strategy and then dovetail into 	All All

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	report	<ul style="list-style-type: none"> ▪ Focus on specialist end, have leadership and outcomes ▪ Werry Centre will help with ongoing assistance for their trainings. Te Pou have joint CEP plan <p>Takarangi Framework update</p> <ul style="list-style-type: none"> ▪ There is no more investment within the next financial plan ▪ This is now being driven at a local level by GM Maori to develop individual funding to support this training <p>Midland WFC Quarter 2 report</p> <ul style="list-style-type: none"> ▪ Attached to agenda for your information. 	Midland (regional) and national plan.	
2.2	TOR - Draft	<ul style="list-style-type: none"> ▪ Terms of Reference – report based on feedback from last meeting ▪ All endorsed the TOR <p>Election of Chairperson</p> <ul style="list-style-type: none"> ▪ K McClintock and T Wilson nominated H Ngatai-Tangirua and all unanimously agreed ▪ Hinemoerangi will chair for six months (due to upcoming workload) and J Van Leeuwen to be deputy chair <p>Membership</p> <ul style="list-style-type: none"> ▪ To include Consumer representative ▪ Suggestion made to talk to Louise Leonard – NZ's first Nurse practitioner for addiction representative. 	<ul style="list-style-type: none"> ▪ EOI to be conducted for primary health representative 	Joleen
2.3	Draft Midland Workforce Strategic Plan 2013 - 2016	<p>Does this plan work for the needs of the Midland region? What are the priorities for the next three years?</p> <ul style="list-style-type: none"> ▪ Everyone split into two groups to discuss the above questions pertaining to the Midland Workforce Strategic plan ▪ Please refer to the embedded document <div style="text-align: center;">  <p>S:\LDHB Planning & Funding\Midland Regi</p> </div>	<ul style="list-style-type: none"> ▪ Change wording in document re: goal 2 ▪ Changes to be made as per discussions and reissue. 	Eseta Joleen
2.4	Workforce Centre Matrix Workforce centre updates	<ul style="list-style-type: none"> ▪ Discussed at last meeting ▪ How is Primary Mental Health linked? Where does Midland/Healthshare fit into the matrix as well? More work to be done ▪ Logo's to be updated ▪ Defined priorities to be included <p>Werry Centre</p> <ul style="list-style-type: none"> ▪ Tania discussed information with regard to Werry Centre. Part A - 	<ul style="list-style-type: none"> ▪ Information for updates to be sent to Joleen 	All

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		<p>Developing templates. Planning and projects completed by 31 March and then submitted</p> <ul style="list-style-type: none"> ▪ Part B is specific to each workforce centre. Tania discussed the Werry Centre Part B projects <p>Te Rau Matatini</p> <ul style="list-style-type: none"> ▪ Kahu discussed Te Rau Matatini projects. Meeting being held on 24 April in Tauranga. More specific details will be available at the end of the month <p>Matua Raki</p> <ul style="list-style-type: none"> ▪ Klare discussed Matua Raki - Jenny Wolfe is no longer with Matua Raki. Anna Nelson has returned ▪ Wellington hosting next mini conference for CEP. Conference being held in June in Auckland ▪ Addiction Research symposium coming up in April ▪ Leadership day for addiction held in March <p>Te Pou</p> <ul style="list-style-type: none"> ▪ Richard discussed information with regards to Te Pou – Service leader meeting held in March. ▪ The Operations Manager has resigned. ▪ Professional supervision has been identified. Once activities sorted these will be sent out. ▪ CAMHS service KPI's – 10 selected and to be decided if they will be worked on. Not all DHB's were involved ▪ Screening tool coming out for primary mental health. 	<ul style="list-style-type: none"> ▪ Advise Klare of any nurses that aren't being told of resources. Provide names of nurses. ▪ Send info to Joleen of staff that you would like to showcase in your region for the Handover newsletter. 	<p>All</p> <p>All</p>
2.5	Workforce mini-conference	<p>Theme</p> <ul style="list-style-type: none"> ▪ Primary workforce integration ▪ Youth Forensics ▪ Workforce across the life span <p>All agreed to have "Workforce Development Across the Lifespan" as the theme – call for abstracts</p> <ul style="list-style-type: none"> ▪ Have blueprint life span categories. <p>Presenters</p> <ul style="list-style-type: none"> ▪ Keynote opener – Aaron Culver ▪ Werry (across agencies) – Youth forensics ▪ Conduct disorders ▪ ICAMHS ▪ Jessica Mills (from Taranaki to discuss her thesis) ▪ Andre McLachlan ▪ Mino Waka 		

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		<ul style="list-style-type: none"> ▪ Kapuaahiwalani Fitsimons (minoaka@paiake.co.nz) ▪ Poutiri Trust ▪ Adult workforce – Kaupapa, NGO focus ▪ Tairawhiti – Debbie/Molly to discuss change management with WF initiatives (seclusion, restraint) ▪ Ruth Thomas – Midland Dementia project <p>Date of conference</p> <ul style="list-style-type: none"> ▪ Tuesday, 21 May 2013 in Rotorua with venue to be advised. 		
2.6	Wrap up plan for next meeting	<ul style="list-style-type: none"> ▪ Send agenda items to H Ngatai-Tangirua ▪ Summaries to be sent through to incorporate into minutes 		All
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ 2.20pm 		
3.1	Next Meeting	<ul style="list-style-type: none"> ▪ 22 May 2013 		