

Present: Eseta Nonu-Reid and Belinda Walker (HealthShare), Hinemoerangi Ngatai-Tangirua (Chair – Kaupapa), Klare Bray (Matua Raki), Tania Wilson (Werry Centre), Kahu McClintock (Te Rau Matatini), Jane Hope (minutes)

Apologies: Janelle McCallum (BOP), Cindy Mokomoko (BoP), Jo van Leeuwen (Taranaki), Katherine Fell (PMgrs), Nic Magrath (Consumer), Debbie Barrow (Tairawhiti), Michael Bland (HealthShare), Elaine Wogan (DON), Richard Woodcock (Te Pou)

No.	Topic	Discussion Points	Planned Action	By
1.0	Whakatau / Welcome	<ul style="list-style-type: none"> Kahu opened with a Whakatau and Karakia 		
1.1	Approval of Minutes	<ul style="list-style-type: none"> The minutes were accepted as presented and will be put forward for ratification at the next meeting 		
1.2	Matters Arising	<ul style="list-style-type: none"> Due to last minute cancellations, no quorum was reached for the meeting. <p>Draft Midland Workforce Strategic Plan</p> <ul style="list-style-type: none"> Updated Appendix A of strategic plan to contain “objective re aligning with training network Michael still to circulate relevant section of Midland Regional Training Network document – to follow up Interns training: quota goes into mental health, registrars are the problem. Medical council mental health update: information received from Michael and circulated by Eseta, who will re-circulate – to follow up Strategic plan has been updated to reflect feedback from last meeting <p>Regional Workforce Coordinator Role</p> <ul style="list-style-type: none"> Kahu replaced Hinemorangi on interview panel for Workforce position Job description redrafted and complete <p>General Business</p> <ul style="list-style-type: none"> 2012 CAMHs stocktake completed. PDF version has also been received and circulated. Action closed. <p>Other</p> <ul style="list-style-type: none"> Te Pou has been commissioned to conduct stocktake for every other service and is seeking advice on methodology. Ideas have been gathered about what should be included in stocktake and a survey will be conducted. New 	<ul style="list-style-type: none"> Circulate document Re-circulate Medical Council mental health update 	<p>Michael</p> <p>Eseta</p>

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		<p>recruits have recently been taken on by Te Pou.</p> <ul style="list-style-type: none"> ▪ PBF funding RFPs are out. ▪ HoNoSCA training: no progress made. Eseta has approached Mark at Te Pou who confirmed no further training available. Still awaiting information from him ▪ BoP Youth Symposium: evaluation still being prepared. Cindy will circulate when complete. 	<ul style="list-style-type: none"> ▪ Follow up with Te Pou re HoNoSCA training ▪ Circulate Youth Symposium evaluation 	<p>Eseta</p> <p>Cindy</p>
2.0	AGENDA ITEMS			
2.1	Final draft Midland WF Strategic Plan	<ul style="list-style-type: none"> ▪ This has been signed off by relevant parties. Was presented to the group for information before being published ▪ Need to prioritise actions from the document for the new financial year at next meeting 	<ul style="list-style-type: none"> ▪ Prioritise actions from WF strategic plan at next meeting 	All
2.2	Profiling Workforce at Midland Summits	<p>Consumer Summit: 17 & 18 September 2013</p> <ul style="list-style-type: none"> ▪ Theme has been confirmed ▪ Programme mapped out – a fixed programme has been proposed and steering committee is currently inviting people to present ▪ Need an evidence-based workforce presentation: the group suggested a supported employment presentation by Workwise ▪ Competencies that have been developed will be presented on Day two ▪ Nic Magrath and Kelly Ware were suggested as suitable and engaging role models who could present for Workforce <p>Youth Summit: 22 & 23 October 2013</p> <ul style="list-style-type: none"> ▪ Request for abstracts has been issued to provider stream ▪ Youth stream is fixed programme so no call for abstracts ▪ The youth sub-group has determined the programme which, is very interactive ▪ Nine half-hour slots in provider stream are available after Keynote speakers.] ▪ Abstract required from Workforce – the group suggested Peta and Tania. Youth 2012 presentation by Werry was suggested, although it was unclear what would be suitable for presentation. SPARKS – good place to advertise if they are available <p>Family Whanau: 15 & 16 October 2013</p> <ul style="list-style-type: none"> ▪ Theme: An unskilled workforce? Yeah, right! The group expressed discomfort with this theme as not positive and many in workforce are unskilled. New theme suggested and to be put to steering committee: <i>“The answer’s in the family.”</i> 	<ul style="list-style-type: none"> ▪ Coordinate Workwise presentation at Consumer Summit ▪ Follow up with Nic & Kelly ▪ Contact Peta re co-presenting at Youth Summit ▪ Contact Terry Fleming and Clarke to confirm Youth 2012 presentation for Youth Summit ▪ Contact SPARKS re involvement in summit ▪ Propose new theme for Family/Whanau Summit 	<p>Eseta</p> <p>Eseta</p> <p>Tania</p> <p>Tania</p> <p>Tania</p> <p>Eseta</p>

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		<ul style="list-style-type: none"> ▪ Tariana Turia suggested to steering group for keynote speaker for Day one ▪ Te Whare Kura to talk about the suicide initiative opening address for Day one ▪ Presentation on Kaumatua competencies to be opening address for Day 2 ▪ Addiction keynote for day two: approach addiction forum for suggestions ▪ The group suggested Hori, Aroha and Jolene should be approached re a family-based therapy presentation ▪ Obtain booklet re family/whanau for issue at summit after launched at Cutting Edge 	<ul style="list-style-type: none"> ▪ Propose Tariana Turia as Keynote speaker to steering committee ▪ Canvas addiction forum for keynote suggestions ▪ Make contact with Hori, Aroha and Jolene re family-based therapy presentation ▪ Contact Hori to obtain booklet 	<p>Eseta</p> <p>Eseta</p> <p>Tania Eseta</p> <p>Tania</p>
2.3	Workforce Planning Lead Recruitment	<ul style="list-style-type: none"> ▪ Three candidates interviewed ▪ Two very well qualified strategically, other very well qualified hands-on. ▪ Role is strategic but also very hands-on in a way that will reach our services and people 		
2.4	Trauma Informed Care	<ul style="list-style-type: none"> ▪ Funding set aside so action is required ▪ No training base and getting someone from USA is not an option – possible collection of clinicians in Christchurch ▪ None of the Workforce centres have been funded to provide this type of training ▪ It is a priority for the MoH and priorities have been set – Eseta to email these to the group. ▪ Werry is to conduct a survey of what training is required (in 0 to 18-year-old group) which will be collated into a scoping document which will be circulated to this group ▪ Recommendation is to source people from NZ if possible – liaise with Bronwyn re Christchurch-based trauma care resource 	<ul style="list-style-type: none"> ▪ Email Ministry priorities ▪ Circulate training survey ▪ To be followed up 	<p>Eseta</p> <p>Tania</p> <p>Tania</p>
2.5	Workforce Centres' Update	<p>Te Pou</p> <ul style="list-style-type: none"> ▪ No report received ▪ Kahu informed the group that Te Pou has been asked by the Ministry to do a report on Maori inclusion rates. <p>Matua Raki</p> <ul style="list-style-type: none"> ▪ Verbal report presented at meeting 	<ul style="list-style-type: none"> ▪ Follow up with Te Pou for a report 	<p>Eseta</p>

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		<ul style="list-style-type: none"> ▪ Eroni Clarke appointed as pacific addictions lead. Sits with Le Ba. ▪ Suzie Morrison appointed as consumer lead. ▪ Both Auckland-based. ▪ MI targeting Maori services over past few months – really good response and follow-up undertaken. ▪ CIP work ongoing. ▪ Ministry has supported Addon, Addon V2 and training model. A 2-day ‘train the trainer’ session being rolled out in Hamilton in September. ▪ Problem with data collection. ▪ Lack of clarity in the distinction between mandatory and voluntary. ▪ Impaired drivers – evaluation framework will be included in Addon. ▪ V2 with recovery question is out – does not include specific cultural component, but is very subjective, personal measure. ▪ Cutting Edge coming up. ▪ Innovation Awards – Taranaki made several submissions. <p>Te Rau Matatini</p> <ul style="list-style-type: none"> ▪ Report received and circulated to group. ▪ Findings of Kaupapa Maori Services – Mental Health Commission will be presented at a conference in Perth before end of year. Request to present in NZ before they go. ▪ Te Rau Matatini will be undertaking a suicide prevention strategy by themselves, with a few services support. ▪ Placements available for TEDs services – applications now closed. ▪ Have been shortlisted for hosting Healing the Spirits Worldwide Conference in 2015. Decision to be made 14 August. ▪ Midland has done very well in scholarships. <ul style="list-style-type: none"> ▪ NZQA process underway to give Level 4 status to competencies training. It was suggested this could be presented at the summits. <p>Werry Centre</p> <ul style="list-style-type: none"> ▪ No new appointments to announce. ▪ Maori clinical advisor role has gone up at 0.5 FTE - JD available and is on Seek: will circulate. ▪ Drivers of Crime: preparing a scoping report with help from Te Pou (Anna). ▪ Number of projects with strong roles: challenge to keep up with timelines. ▪ Discharge planning: asked by Ministry under Initiative 6 to help develop 	<ul style="list-style-type: none"> ▪ Ensure report findings presented in NZ before Perth ▪ Post scholarship information on website ▪ Send abstract request to Kahu ▪ Circulate Maori clinical advisor JD ▪ Circulate final 	<p>Kahu</p> <p>Eseta</p> <p>Eseta</p> <p>Tania</p>

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		<p>discharge planning guide. A previous guide was done in 2001 but mainly focused on inpatients rather than community services. Child CAMH and Youth AOD services element has been circulated and positive comments received. Very tight turnaround time – needs to be complete by end of September. Final document will be circulated to the group.</p> <ul style="list-style-type: none"> ▪ NZ-based resource availability investigation underway. ▪ 20 projects underway. ▪ Workshop for NGOs on CAPPa on 14 August. ▪ Survey into how well CAPPa services are being used. ▪ About to develop resource for Pacific and Incredible Years. ▪ Heads Assessment – developed e-learning program and workshop. Want to pilot resource on GPs and nurses but having problems finding suitable contacts. ▪ E-learning: most DHBs are on Explorer 3 or Firefox. This and firewall issues create challenges around developing e-learning programs. Need to keep raising this as an issue. ▪ Building on CEP report with Matua Raki. First cut available late last year but did not have depth. Now finished and gone in for last edit. Regional workshops will be planned and an on-line resource will be available. 	<p>discharge planning guide</p> <ul style="list-style-type: none"> ▪ Circulate scope and request for appropriate GP/nurse contacts ▪ Send IT/infrastructure issues to Board 	<p>Tania</p> <p>Tania</p> <p>Tania / Eseta</p>
2.6	Midland Project Updates and Workforce Implications	<p>Consumer & Whanau Competency Projects</p> <ul style="list-style-type: none"> ▪ Currently being drafted subsequent to huis that have taken place, these will be ready for summits to be presented and add to <p>Perinatal & Maternal Competency Project</p> <ul style="list-style-type: none"> ▪ Phase one looking at Provider Arm services ▪ Phase two will include Well Child, Healthy Beginning etc. ▪ The first workshop identified the need for another workshop to develop a Model of Care and then this will open up to rest of sector ▪ Each project will have workforce implications ▪ Tania reported that several guides currently exist on competencies ▪ Whanau Ora funding to be tendered out for North & South Island distributor – contact Debbie at MoH for Tamariki Ora Well Child Training guide 	<ul style="list-style-type: none"> ▪ Send copies of competency guides 	<p>Tania</p>
3.0	Meeting Concluded	<ul style="list-style-type: none"> ▪ The meeting concluded at 12:25pm and Kahu performed the closing karakia. 		
3.1	Next Meeting	<ul style="list-style-type: none"> ▪ 12 November 2013, Best Western Braeside, Rotorua 	Please confirm attendance for catering purposes	