









**Present:** Akatu Marsters, Belinda Walker, Eseta Nonu-Reid, Joleen Turnbull, Arran Culver (Hauora Waikato), Graham Stewart (CYFS Tauranga), Katherine Fell (Waikato DHB), Deirdre Mulligan (Project Coordinator), Kurei Knight (MoJ Rotorua), Marita Ranclaud & Liz Carrington (Lakes)

**Apologies:** Yvonne Snowden, Denise Tapper, Lesley Watkins & Jenny James

No.	Topic	Discussion Points	Planned Action	By
1.0	<b>Whakatau / Welcome</b>	<ul style="list-style-type: none"> <li>Deirdre welcomed everyone to the meeting</li> </ul>		
1.1	<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>Previous minutes were accepted and seconded by Graham Stewart</li> </ul>		
1.2	<b>Matters Arising</b>	<p><b>Amendments</b></p> <p><b>Update on MOH new Funding</b> - Katherine and Marita</p> <ul style="list-style-type: none"> <li>The MoH has released new funding for Youth Forensics, back dated to 1 July 2012. They have an expectation that services are occurring as from the 1 July, if not the funding will have to be returned to the MoH. This has meant that the Midland DHBs have had to contract the new funding for services before work on the model of care has been completed.</li> <li>Waikato DHB is the lead DHB for the management of agreement for Youth Forensic with the current provider. Contracting has been based on the urgent allocation memo sent through to the MoH 25/6/12 and the crown funding agreement.</li> <li>Deirdre indicated that she needed to take this back to the project sponsor.</li> </ul> <p><b>Where does that leave us as a project?</b></p> <ul style="list-style-type: none"> <li>This project is based on the model of care which is the key deliverable for piece of work</li> </ul> <p><b>Tier 1 Service Specifications</b></p> <ul style="list-style-type: none"> <li>Tabled for groups information</li> </ul> <p> S:\LDHB Planning &amp; Funding\Midland Regi</p>		

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2.0	<b>AGENDA ITEMS</b>			
2.1	<b>Inter agency Meeting</b>	<ul style="list-style-type: none"> <li>▪ This meeting was not related to the 'sector model'</li> <li>▪ 3500 group conferences are held per year</li> <li>▪ Shared understanding screening FGC levels               <ul style="list-style-type: none"> <li>○ Is already happening</li> <li>○ Intention to charge</li> <li>○ Relationships between court reports &amp; FGCs</li> </ul> </li> <li>▪ FGC health assessment to be primary level assessment with referral to specialist for a mental health assessment.</li> <li>▪ What portion of tamariki attend and complete the FGC assessment? 20% referred by forensic teams</li> <li>▪ Frameworks for better relationships / collaboration (to be agreed nationally)</li> <li>▪ Section 333 issues of inconsistencies in the country – these should only be required for insanity pleas or complex mental health treatment between providers</li> <li>▪ FGC should be the centre of youth forensic activity not driven by the court process</li> <li>▪ Future state pathway with family at the centre of everything, the challenge will be how we transition this future state</li> </ul>	<ul style="list-style-type: none"> <li>▪ Check with Colin to see if this group can have access to minutes otherwise Arran will provide feedback on the minutes</li> </ul>	Arran
2.2	<b>KPI &amp; National Targets</b>	<ul style="list-style-type: none"> <li>▪ Mental Health YF Reporting requirements document was tabled (contractual data)</li> <li>▪ The 'demand' is unknown at this stage, trying to collate the data</li> <li>▪ Referrals are made via CYFs Case Managers to mental health services – this needs to be amended</li> <li>▪ Map current processes / complexities to offer a simpler pathway</li> <li>▪ Screenings is discussed at intersectoral meetings</li> <li>▪ Court liaison position is a limited service</li> <li>▪ YF follows the rules of the courts not the other way around – need to focus on <b>what we can change</b></li> </ul> <p><b>Access to Data</b></p> <p><b>Ministry of Justice</b></p> <ul style="list-style-type: none"> <li>▪ Case disposal – creating opportunities to move through</li> <li>▪ Number of 333's – national database via criminal youth team</li> <li>▪ Number of referrals – assessment (split by courts / regions) &amp; referrals (section 333)</li> <li>▪ Remand types – residence systems</li> </ul> <p><b>Forensic Nurse Linkage &amp; Role</b></p> <ul style="list-style-type: none"> <li>▪ Pathways (rules of court)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Work in progress</li> </ul> <div style="text-align: center;">         S:\LDHB Planning &amp; Funding\Midland Regi  <a href="#">Mental Health YF Reporting Requirements</a> </div> <ul style="list-style-type: none"> <li>▪ Collate data and circulate to group</li> </ul>	Kurei

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		<ul style="list-style-type: none"> <li>▪ Referrals directly from court to referral team</li> <li>▪ Workforce development / retention / supervision</li> <li>▪ Interface with health (CAMHS)</li> <li>▪ Interface with Residence – youth are not in residence long enough to get treatment, referrals are made however this is not a fixed process (ADHOC)</li> </ul> <p><b>Ministry of Social Development</b></p> <ul style="list-style-type: none"> <li>▪ Intent to charge – all screening by Forensic team</li> <li>▪ If in youth court – all are screened by Forensic team</li> <li>▪ All FGCs – screened by Forensic team</li> </ul>	<ul style="list-style-type: none"> <li>▪ Collate 1yrs data on “Intent to Charge” broken down into two monthly &amp; circulate</li> </ul>	Graham
2.3	<b>MoJ Presentation</b>	<ul style="list-style-type: none"> <li>▪ Kurei gave an overview of the Aim’s, Roles and Structure of the Ministry of Justice</li> <li>▪ Key goal for the Justice sector is to prevent crime, reduce impacts on people and public safety</li> <li>▪ Changes have occurred over the years where the Department of Justice has moved back into the umbrella of the Ministry of Justice as at 2005</li> <li>▪ Review currently underway for the Family Courts ie restructuring and access to courts, this is scheduled to finish October 2013</li> </ul> <p><b>Fresh-Start – Alcohol and Drugs Youth Programmes</b></p> <ul style="list-style-type: none"> <li>▪ Need to be formal orders going through the court process for referrals onto this programme</li> <li>▪ For more information visit <a href="http://www.cyf.govt.nz/youth-justice/fresh-start.html">www.cyf.govt.nz/youth-justice/fresh-start.html</a></li> </ul> <p><b>Drivers of Crime</b></p> <ul style="list-style-type: none"> <li>▪ Ensure everyone knows what is happening to have a coordinated approach</li> <li>▪ Investment package implementation plan Cabinet paper</li> <li>▪ Range of cases will go in various directions (strong decision made by registrar – can create issues)</li> <li>▪ Please refer to embedded document for Flow Case of Court works</li> </ul> <div style="text-align: center;">  <p>S:\LDHB Planning &amp; Funding\Midland Regi</p> </div> <p><a href="#">Flow Case of Courts</a></p> <ul style="list-style-type: none"> <li>▪ Day before youth court – pre court hearing run by registrar all the intention of notes and progress is put before court registrar (or sent 3 days prior).</li> <li>▪ If FGC has not been held prior youth are told not to appear</li> </ul> <p><b>Media Statement – Youth Crime Action Plan (TOR) released</b></p>		

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		 <p>S:\LDHB Planning &amp; Funding\Midland Regi</p> <ul style="list-style-type: none"> <li>▪ Feedback to be sent to: <a href="mailto:YCAPideas@justice.govt.nz">YCAPideas@justice.govt.nz</a></li> <li>▪ Prime Ministers Youth Mental Health Project (<a href="http://www.beehive.govt.nz">www.beehive.govt.nz</a>)</li> <li>▪ How do we get on the distribution list for consultation of these groups?</li> <li>▪ Documents tabled on behalf of Yvonne</li> </ul>   <p>S:\LDHB Planning &amp; Funding\Midland Regi    S:\LDHB Planning &amp; Funding\Midland Regi</p> <p><a href="#">Youth Advocates</a>    <a href="#">Rangatahi Courts</a></p>		
2.4	<b>Mapping the Client Pathway</b>	<ul style="list-style-type: none"> <li>▪ Five critical intervention points               <ol style="list-style-type: none"> <li>1. Apprehension</li> <li>2. Decision pathway</li> <li>3. Court appearance</li> <li>4. Custody</li> <li>5. Transition to community</li> </ol> </li> </ul> <p>Please refer to embedded Document 1 for Components, Fundamental Principles, Future State &amp; Consult Liaison and Current State</p>   <p>S:\LDHB Planning &amp; Funding\Midland Regi    S:\LDHB Planning &amp; Funding\Midland Regi</p> <p><a href="#">Document 1</a>    <a href="#">Current State</a></p> <p><b>Please note: Current State flowchart will be made available in proper layout prior to next meeting</b></p>		
3.0	<b>Meeting Concluded</b>	<ul style="list-style-type: none"> <li>▪ <b>2.05pm</b></li> </ul>		
3.1	<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>▪ <b>16 October 2012, Hamilton Airport Conference Centre, Hamilton</b></li> </ul>	<b>Please confirm attendance</b>	