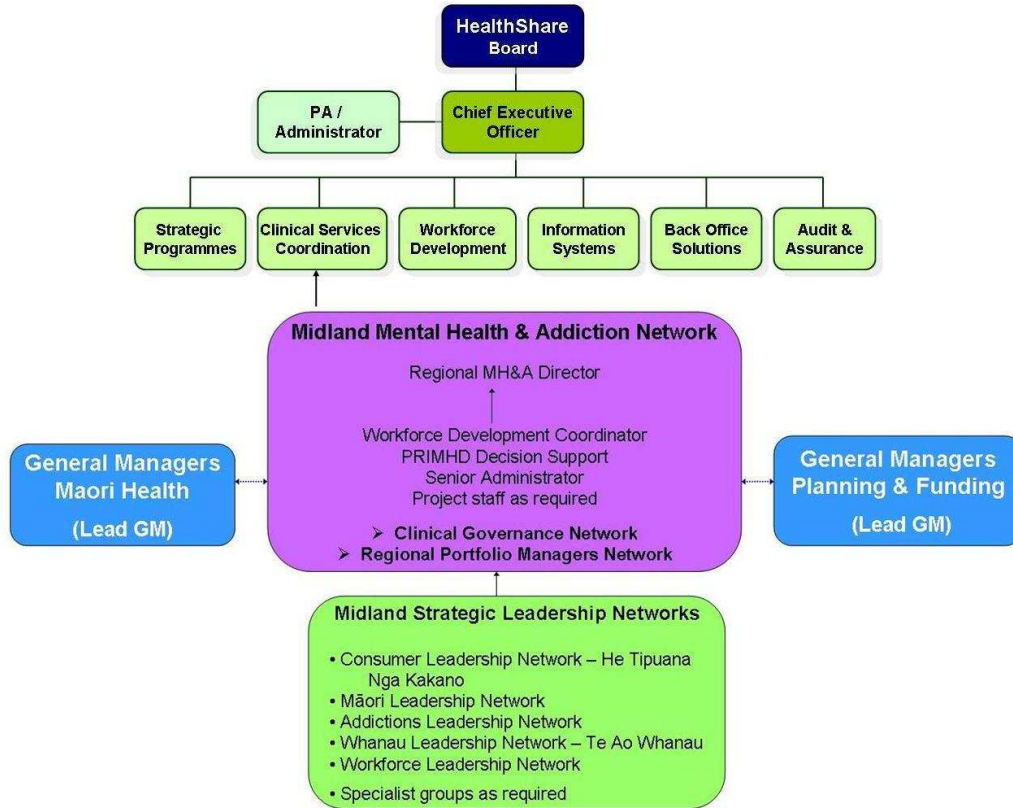


TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)



This Terms of Reference should be read in conjunction with the each DHB's Annual Plan, Midland Mental Health & Addictions Strategic Plan and the Midland Regional Clinical Services Implementation Plan.

Vision	<p>Living well with supportive systems</p> <ul style="list-style-type: none"> • Quality services <ol style="list-style-type: none"> 1. Services that facilitates whānau ability to take responsibility for themselves and build partnerships that leads to resilience • Sector infrastructure <ol style="list-style-type: none"> 2. Consistent, effective service provision regardless of changes that are occurring • Integration and social inclusion <ol style="list-style-type: none"> 3. Navigating and supporting whānau choices • Workforce capacity and capability <ol style="list-style-type: none"> 4. Maximising opportunities for workforce development • Health system integration <ol style="list-style-type: none"> 5. All sectors working together to benefit people • Early detection and intervention focusing on recovery <ol style="list-style-type: none"> 6. Any door is the right door
---------------	--

TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)

	<ul style="list-style-type: none"> • Information Management 7. Effective use of data to improve outcomes for whānau
Purpose	To provide regional strategic leadership, develop and grow a network of whānau who will provide a mandated voice for Mental Health & Addiction whānau at a regional and national level.
Key Objectives	<ul style="list-style-type: none"> • Provide a whānau perspective at a regional activity level • Supporting regional mental health and addiction planning • Supporting service improvement • Supporting the achievement of health targets and policy priorities • Linking to national and regional groups and networks • Leading and/or supporting the development of nationally consistent approaches to mental health and addiction • Reducing inequalities in mental health and addiction outcomes. • Bring and take back information to local whānau groups and facilitate discussion to enhance regional thinking
Functions	<p>Influence, support and participate in regional activity, including implementation of the 2012/13 mental health and addiction workplan on behalf of the Midland DHBs, and</p> <p>Midland Regional Te Ao Whānau will provide expert advice to the Midlands Regional Director through the development of initiatives leading over time too:</p> <ul style="list-style-type: none"> • Improved outcomes through optimal treatment of mental health and addictions issues – resulting in recovery focussed, effective and efficient services for people and whānau accessing services • Reduced disparity in outcomes for mental health and addictions services between population groups and DHB areas across the Midland region. • Efficient and effective use of people, financial and other resources. <p>Midland Regional Te Ao Whānau will also:</p> <ul style="list-style-type: none"> • Participate in key regional decisions and ensure they are endorsed in a timely manner • Agree strategic priorities to guide operationalisation across the region • Review and monitor regional activity effectiveness where applicable • Ensure partnerships when working with clinicians, managers and

TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)

	<p>people using services</p> <ul style="list-style-type: none"> • Identify risks/gaps, assess and propose solutions • Participate in the completion of a Strategic Workplan with all stakeholders
Values	<p>The underpinning values for any activities and advice undertaken by the Midland Regional Te Ao Whānau will be guided by:</p> <ul style="list-style-type: none"> • Holistic approach – not just seeing the service user, including the whole whānau that sits around the service user • Equitable partnerships • Shared honestly • Representing wider whānau perspective • Enabling respect (understanding points of difference) and dignity for all cultures whānau in an equitable and professional manner. Encompassing: <ul style="list-style-type: none"> ▪ Whānau Ora ▪ Fonofale Models of Care ▪ Maintaining a regional lens
Chairperson	<p>Midland Regional Te Ao Whānau Network will elect a Chairperson from the network group. Elections will take place every two years.</p> <p>The nature of the work involved will require a high level of competency and expertise in relation to mental health and addiction services.</p> <p>Only one chair will be elected, where the chair is absent one will be nominated from the floor</p> <p>Election process</p> <p>To be by secret ballot following a brief presentation from each nominee about their individual skills relevant to the role for:</p> <ul style="list-style-type: none"> • Chair positions • Representation on external forums (where there are three or more nominees) • Representation at regional and national conferences (as per the Midland Prioritisation process) <ul style="list-style-type: none"> ▪ Positions on panels and working groups (where there are three or more nominees).
Membership	<p>Members of the Midland Regional Te Ao Whānau have been selected via a robust Expression of Interest (EOI) process that was open to all of the Midland DHBs. See Appendix 1.</p> <p>Membership aims to ensure a mix of skill base and knowledge with representatives being actively involved in the delivery of mental health and addiction services, across the Mental Health and Addiction sector and across community, hospital and specialist services.</p>

TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)

	<ul style="list-style-type: none"> • Adult services representative(s) • Maori Health representative(s) • Alcohol and Drug representative(s) • COPMI representative (s) • CAMHS representative (s) • Primary Mental Health representative (s) • Midland Regional Portfolio manager (s) • Mental Health Services for Older Peoples representative(s) <p>Other experts can be co-opted to the group for short, specified periods to assist the work of the Network.</p>
Accountability	<p>There are multiple levels of accountability</p> <ul style="list-style-type: none"> • Whānau within the Midland Region • CEO of Health Share through the Midland Regional director • Service providers within the Midland Region <p>Each member of the Midland Regional Te Ao Whānau Network have their own individual accountabilities within their local districts.</p>
Relationships	<p>Midland Regional Te Ao Whānau Network will take its broad direction from the Midland Regional Director and will be supported in its work by the local whānau advisory groups.</p> <p>The Chief Executive and the management of the Midland DHBs may attend and speak at meetings when arranged prior.</p> <p>Members are to have effective relationships with the community including providers and multi-disciplinary groups to utilise their collective expertise within the work of the group.</p> <p>Members will ensure effective engagement with appropriate clinical and non-clinical leadership groups that may be used to inform the Midland Clinical Governance Network MH&A group.</p> <p>Members will be open to receiving submissions from individuals and organisations at the discretion of the chair.</p> <p>There will be no media or other statements pertaining to Midland Regional Te Ao Whānau.</p> <p>Code of Conduct</p> <ul style="list-style-type: none"> • All members of the Midland Regional Generating Te Ao Whānau Network will conduct themselves in a professional manner. • Only members elected by Midland Regional Te Ao Whānau Network can represent the group at a local, regional or national level. • Any breaches of the Code of Conduct will be discussed by the group.

TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)

Scope	<p>Midland Regional Te Ao Whānau Network has a broad requirement to consider all issues of relevance in relation to the delivery of mental health and addiction services, this includes:</p> <ul style="list-style-type: none"> • Investigation, information gathering and feedback from: <ul style="list-style-type: none"> ▪ A range of work completed nationally such as national strategy documents, prioritisation processes, and legislation ▪ Group members' knowledge and experience ▪ Community issues or concerns ▪ Any other relevant information available to assist with providing advice to the Midland Regional Director • Providing sector leadership through the identification of service delivery issues and the facilitation of solutions, such as service co-ordination, support for collaboration, workforce development, and knowledge sharing.
Process	<p>Administrative support will be provided by Midland Regional Network – MH&A.</p> <p>The Midland Regional Te Ao Whānau Network will meet quarterly.</p> <p>It is expect there will be a minimum of 4 face to face meetings scheduled over a calendar year.</p> <p>The Midland Regional Te Ao Whānau Network may decide that it is necessary to meet, teleconference or videoconference more often as required, at times, to undertake its work.</p> <p>The Midland Regional Te Ao Whānau Network may from time to time hold workshops and planning sessions involving group members and/or other interested parties. They may also, from time to time, advise of the need to form focus groups, working parties, project teams or similar groups to progress the work of the Group. These ad hoc groups will have clear expectations and timeframes to work within.</p> <p>Attendance may not be delegated. Members who submit apologies must provide written feedback on the agenda items for the groups consideration.</p> <p>The expectation is that members will be committed to attend all meetings. Should a member not attend 3 consecutive meetings without tendering their apologies or providing written feedback/responses in advance of the meeting, their membership will be reviewed by the group.</p>
Reporting Requirements	<p>Midland Regional Te Ao Whānau Network will provide a written report to Clinical Governance Network MH&A quarterly or as issues arise.</p> <p>The CEO may also require specific reports from the group to inform the monthly meetings (via the Regional Director).</p>

**TERMS OF REFERENCE
MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR**



Service Development • Workforce Development • Partnerships & Relationships

Appendix 1

To:	Midland Region Mental Health and Addictions Network
From:	Eseta Nonu-Reid, Regional Director MH&A Service Development
Date:	30 March 2012
Subject:	Expression of Interest for the Regional Mental Health and Addiction Te Ao Whanau Network

For approval	<input type="checkbox"/>	For action	<input checked="" type="checkbox"/>	For information	<input type="checkbox"/>
---------------------	--------------------------	-------------------	-------------------------------------	------------------------	--------------------------

Purpose:

To seek Expressions of Interest (EOI) to participate as a member of the Midland Regional Mental Health and Addiction Te Ao Whānau Network.

Background:

Te Ao Whānau was formed in 2005 as the mandated Midland Regional Whānau voice and has been functioning as an information and coordinated forum since its inception. Providing a whānau perspective on regional strategies is one of the key requirements of the group, with members being responsible for consulting widely with their specific networks to ensure that the advice and support provided accurately reflects the sector they represent.

However with clear messages from Government showing a drive toward regionalisation in the health environment and reduction in back-room services, it is now timely to progress the Midland Mental Health & Addiction Strategic Advisory Networks into managed network. This better aligns to Government direction and will provide high level strategic advice to the Regional Director and the newly formed Midland Clinical Governance Group.

It is an expectation that members of this group are committed to attending the quarterly face to face meetings, ensure they are well prepared and consult with their stakeholders groups where possible prior to the meeting. Accommodation and disbursement will be provided for Taranaki and Tairāwhiti representatives. Travel and meeting time should be supported by the individual organisations.

Further to the discussions held at the Te Ao Whānau Meeting in February 2012, we are now looking to progress to the next phase which calls for an Expression of Interest (EOI) process to develop

TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)

membership for the Te Ao Whānau network for the Midland Region.

- Members will be selected and appointed based on specific skill sets, experience and perspectives – not solely on positions, roles or previous membership criteria. Members will be selected based on evidence of the criteria being met and it is envisaged that the group will be no larger than 10 – 12 members.

Such perspectives include:

- Personal experience of supporting a whānau member with mental health and/or addiction
- Maori
- Local, regional and/or national networks/focus

We are now inviting nominations for this network and would be pleased if you could complete the attached EOI if you are interested in putting yourself or another person forward to be considered.

If your application is successful please note that your photo and information submitted in the EOI will be published on the Midland Mental Health and Addiction website.

Evaluation Criteria

- The criteria that will be used to select members of the Te Ao Whānau Network are:
 1. Personal experience of supporting a family member with mental health and/or addiction that allows you to provide a whānau perspective preferably over a range of age groups or specialty areas
 2. Strong leadership skills with established networks into key stakeholder groups or representative nominations from the key stakeholder groups reflecting:
 - A regional focus
 - Service development or improvement
 - Strategic leadership skills
 - Evidence of leading, influencing and communicating change
 - Responsible decision making
 - Clear understanding of the role and functions of managed networks
 3. Strong communication skills with established relationships with key stakeholder groups /

TERMS OF REFERENCE MIDLAND MH&A WHĀNAU LEADERSHIP - TE AO WHĀNAU (MR TAW)

networks where information can be fed to and from the network

4. A good understanding of national and regional drivers
 5. Working with Maori expertise
 6. Proven track record for delivering results.
- The attached template is to be utilised when responding to the EOI. **Applications close on 27th April 2012.** Email applications will be accepted, please send to akatu.marsters@lakesdhb.govt.nz
 - Notification of the outcomes from the EOI will be communicated by the **11th May 2012**

TERMS OF REFERENCE

N



Midland district health boards' shared services agency



MENTAL HEALTH & ADDICTION REGIONAL NETWORK

Service Development • Workforce Development • Partnerships & Relationships

**Expression of Interest
Midland Regional Mental Health & Addiction
Te Ao Whānau Network Member Profile**

Name	
Title / Position	
Contact Details	
Credentials	
Sector Linkages & networks (local, regional, national)	
Profile (a brief summary about you and your career history)	
Skills that you bring to the network (align to the criteria above)	