


**Present:** Eseta Nonu-Reid, Nathalie Esaiah-Tiatia, Donna Blair, Hine Moeke-Murray, Hera Matangi, Libby Moeke, Phyllis Tangitu, Pania Hetet, Terry Huriwai, Tau Moeke, Te Rau Oriwa Davis

**Apologies:** Ashley Bajaj, Kiri Peita, Maureec Ngawaka-Nathan

| No. | Topic                                              | Discussion Points                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Planned Action                                                                                                                                                                | By                             |
|-----|----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| 1.0 | <b>Whakatau / Welcome</b>                          | <ul style="list-style-type: none"> <li>Welcome and introductions by all.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                               |                                |
| 1.1 | <b>Approval of Minutes</b>                         | <ul style="list-style-type: none"> <li>Previous minutes accepted as true and correct – moved by D Blair, seconded by Eseta Nonu-Reid.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                               |                                |
| 1.2 | <b>Matters Arising</b>                             | <ul style="list-style-type: none"> <li>Item 2.5: only a couple of cultural assessment forms received, reminder to get them to Eseta.</li> <li>Clinical workstation update: release 2 rolling out in January(?) and will include all new forms. Important to get cultural assessment forms in from everyone so common themes can be determined.</li> <li>Next opportunity to review forms will be when NGOs come on board.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <ul style="list-style-type: none"> <li>Cultural assessment forms to come from GMs Maori asap</li> </ul>                                                                       | Phyllis                        |
| 2.0 | <b>AGENDA ITEMS</b>                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                               |                                |
| 2.1 | <b>District Workforce Plans Project - Nathalie</b> | <ul style="list-style-type: none"> <li>Historically little has been put into succession planning and retention; workforce is ageing and future planning is very important.</li> <li>DHBs and NGOs working together to identify workforce plan, identifying barriers, working on solutions. Will be differences in each district.</li> <li>Two workshops to be held in each district then drafts coming back for consultation. Important that everyone attends.</li> <li>Important that we communicate with other workforce development teams as others are looking at similar implications.</li> <li>There is similar work going on with children's teams so some duplication; be useful to combine information.</li> <li>Issues with workforce having access to level 7 training – challenge to hold on to that workforce.</li> <li>Intention to have project concluded by July.</li> </ul> | <ul style="list-style-type: none"> <li>Nathalie to communicate with Phyllis; she will cc to include others in.</li> <li>Send info re children's teams to Nathalie.</li> </ul> | Nathalie, Phyllis<br><br>Pania |

| No. | Topic                                          | Discussion Points                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Planned Action                                                                                                                                                                                                            | By                      |
|-----|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| 2.2 | <b>Workforce Stocktake Planning - Nathalie</b> | <ul style="list-style-type: none"> <li>▪ This was covered in items 2.1 and 2.4.</li> <li>▪ Path planning – Kataraina coming to give training to group. Group agreed to use workforce as a project to work on in training session.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                           |                         |
| 2.3 | <b>Taking Action Fetal Alcohol - Eseta</b>     | <ul style="list-style-type: none"> <li>▪ Submission needed from Midland as an important issue for Maori and Pasifika women in region. NZ data for FASD is appalling and likely higher than what is highlighted in report.</li> <li>▪ Break into two groups to focus specifically on the four outcomes</li> <li>▪ See Submission below:</li> </ul> <div style="text-align: center;">  <p>Midland Fetal Alcohol Spectrum Disorder Su</p> </div>                                                                                                                                                                                                                     | <ul style="list-style-type: none"> <li>▪ Send out Whanau Ora framework to group</li> <li>▪ Suggestions and solutions collated and submitted.</li> </ul>                                                                   | Phyllis<br><br>Eseta    |
| 2.4 | <b>He Ritenga Audit Tool - Nathalie</b>        | <ul style="list-style-type: none"> <li>▪ BoP and Lakes moving forward with He Ritenga tool.</li> <li>▪ Group was given background to original He Ritenga document.</li> <li>▪ Systems are to be developed before training is rolled out. Will be aligned with HealthShare.</li> <li>▪ Prompts the need for non-Maori organisations to have access to training and support</li> </ul>                                                                                                                                                                                                                                                                                                                                                               | <ul style="list-style-type: none"> <li>▪ Phyllis to send update of original tool and current one to group, along with the four recommendations. .</li> <li>▪ Nathalie to email Phyllis to liaise with Cynthia.</li> </ul> | Phyllis<br><br>Nathalie |
| 2.5 | <b>AOD Compulsory Treatment Act - Eseta</b>    | <ul style="list-style-type: none"> <li>▪ Act will come up for public consultation in next couple of months.</li> <li>▪ Cultural assessment important. Discussion around 'mana-enhancing practice'.</li> <li>▪ Fine-tuning to be done re what regional services provide. Further work to be done with community teams and residential provider.</li> <li>▪ Gaps – detox facilities outside medical. Step down from medical detox to AOD detox with medical staff. Developing clinical pathways.</li> <li>▪ Next step – establish action plan – Paula.</li> <li>▪ Act will challenge provider arms.</li> <li>▪ People need to become familiar with the AOD Compulsory Treatment Act; huge changes coming. Please discuss with your teams.</li> </ul> |                                                                                                                                                                                                                           |                         |
| 2.6 | <b>National Workforce Action Plan Feedback</b> | <ul style="list-style-type: none"> <li>▪ Noted no further action</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                           |                         |

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| 2.7 | <b>Regional Updates</b>  | <p><b>AOD Residential Review Project</b></p> <ul style="list-style-type: none"> <li>▪ Covered earlier</li> </ul> <p><b>Clinical Workstation Project</b></p> <ul style="list-style-type: none"> <li>▪ Covered earlier</li> </ul> <p><b>Regional Eating Disorders Project</b></p> <ul style="list-style-type: none"> <li>▪ Still discussing with Northern region. Sitting with CEs at present.</li> </ul> <p><b>Child Family Unit Starship Project</b></p> <ul style="list-style-type: none"> <li>▪ Issues with treatment of tamariki. Still at steering group level.</li> </ul>                                                                                                                                                                                                                                                                                                |                                                                                                                                                     |       |
| 2.8 | <b>District Reports</b>  | <ul style="list-style-type: none"> <li>▪ <b>Taranaki:</b> Appointed new staff. Security training being run through SF. Difficulties with provider arm.</li> <li>▪ Please ensure quarterly reports are sent through; common themes are important.</li> <li>• Please remind your colleagues that all issues i.e. housing, WINZ etc has been sorted before they come to Donna's team.</li> <li>• Te Rau Matatini and Maori leadership – issues. Message should come from rohe. Clarification required on what is happening with national hui and work out how we can provide representation.</li> <li>• Terry: have completed addiction scholarship for this year – two of them. Workplace placement one currently in progress. Gave update. Health funding will be split. Workplace placements – update.</li> <li>• Pania – addiction services now expanded in area.</li> </ul> | <ul style="list-style-type: none"> <li>• Gain clarification on what is happening with national hui and how we can provide representation</li> </ul> | Terry |
| 3.0 | <b>Meeting Concluded</b> | <ul style="list-style-type: none"> <li>▪ <b>1.30 pm</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                     |       |
| 3.1 | <b>Next Meeting</b>      | <b>Wednesday 18<sup>th</sup> May, Braeside, Rotorua</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                     |       |